Dear Parents,

Our 2013 school camp for Year 4 has been organised at Arrabri Lodge, East Warburton from Wednesday 12th March to Friday 14th March. The camp is part of the overall educational program for Year 4 and also part of the school Outdoor Education Program and we hope all children will attend.

THE CAMP – Arrabri Lodge is situated on the Woods Point Road, East Warburton, about two hours drive from Beaumaris. It is a twelve acre complex nestled in a quiet mountain farm setting. It offers excellent facilities – comfortable sleeping quarters, dining room and recreation room, all carpeted and centrally heated. The camp managers and their family are resident at the site and all meals are fully catered for (except for morning tea and lunch on the first day.)

TRAVEL – The children will travel on two air conditioned coaches with seatbelts departing on Wednesday 12th March at 9.00am and returning on Friday 14th March by 3.30pm.

ACTIVITIES – The program will include activities from bushwalks, low ropes course, animal feeding, giant swing, tennis, flying fox, swimming, sensory trail, night trail, initiative games, archery, gold panning and entertainment from a Bush Show. These activities will be done in the immediate camp area. We will also enjoy a Warburton River walk during the camp.

STAFF – Class teachers, specialist teachers and parents will accompany the group.

COST – The cost of the camp is $293.00, which includes transport, accommodation, the Bush Show and all meals (except lunch on first day).

WHAT TO DO NOW:

1. Please fill in the attached permission and medical forms fully completed and return to school by Monday 3rd March.
2. Full payment of camp fees by:
3. Any queries regarding payment should be directed to Cath Lamb, 9589 2619.

YEAR 4 TEACHERS

Tom Prendergast   Lindy McManus   Jenny Fildes   Sarah Bracey

PAYMENT ACCEPTED BY: CASH / CHEQUE / CREDIT CARD

Please pay the following:

Year 4 Camp 2014  $293.00

<table>
<thead>
<tr>
<th>Expiry Date</th>
<th>Cardholder’s Name</th>
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<table>
<thead>
<tr>
<th>Telephone No</th>
<th>SIGNATURE OF CARDHOLDER</th>
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<table>
<thead>
<tr>
<th>Student Name</th>
<th>Year</th>
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<tbody>
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</table>
# YEAR 4 CAMP - WHAT TO TAKE

MAKE SURE EVERYTHING IS CLEARLY MARKED WITH YOUR NAME!

*Suggested minimum clothing list*

<table>
<thead>
<tr>
<th>SLEEPING REQUIREMENTS</th>
<th>CLOTHING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sleeping bag</td>
<td>2 Pairs long trousers</td>
</tr>
<tr>
<td>Pillow case</td>
<td>Jumper (2)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FOOTWEAR</th>
<th>TOILETRIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thongs – for showers &amp; pool</td>
<td>Soap</td>
</tr>
<tr>
<td>Sport shoes/ Runners</td>
<td>Face washer</td>
</tr>
<tr>
<td>(2 pairs ESSENTIAL, one will probably get wet)</td>
<td>Towel</td>
</tr>
<tr>
<td>Slippers (optional)</td>
<td>Toothbrush &amp; toothpaste</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXTRAS</th>
<th>NO RADIOS / I-PODS/ CD PLAYERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pencils – blacklead and colours</td>
<td>/ ELECTRONIC GAMES</td>
</tr>
<tr>
<td>Torch (extra batteries if needed)</td>
<td>NO CHEWING GUM OR SWEETS</td>
</tr>
<tr>
<td><em>Camera with film (optional)</em></td>
<td></td>
</tr>
<tr>
<td>Sunscreen – ESSENTIAL</td>
<td>Tennis racquet – ONLY if you already have one.</td>
</tr>
<tr>
<td>(** No ZINC Cream **)</td>
<td></td>
</tr>
<tr>
<td>An extra bag to have your snack and lunch in for the first day.</td>
<td></td>
</tr>
</tbody>
</table>

NO RADIOS / I-PODS/ CD PLAYERS / ELECTRONIC GAMES

NO CHEWING GUM OR SWEETS

MAKE SURE EVERYTHING IS MARKED WITH YOUR NAME!
CONFIDENTIAL MEDICAL INFORMATION FOR SCHOOL COUNCIL APPROVED CAMPS

Child's name ____________________________

Date of Birth ____________________________ Year Level ____________________________

Parent's/guardian's full name ____________________________

Address ____________________________ Postcode ____________________________

Emergency telephone numbers
Home No. ____________________________ Mobile No. ____________________________

After Hours Contact ____________________________ Business hours ____________________________

Name and address of family doctor ____________________________

Medicare No. ____________________________

Medical/hospital insurance fund ____________________________ Contribution no. ____________________________

Please tick if your child suffers any of the following:

Bed wetting    Fits of any type    Heart condition    Asthma    Diabetes
Dizzy spells    Sleepwalking    Blackouts    Migraine    Travel sickness

Other ____________________________

Allergies to:

Penicillin ____________________________ Other drugs ____________________________

Any foods ____________________________ Other ____________________________

What special care is recommended? ____________________________

Tetanus immunisation-year of last tetanus immunisation ____________________________

(Tetanus immunisation is normally given at five years of age (as Triple Antigen or CDT) and at fifteen years of age (as ADT)).

Tablets and medicines Is your child presently taking tablets and/or medicine? Yes No
If yes, please state name of medication, dosage etc. ____________________________

All medication must be handed to the teacher-in-charge prior to leaving. All containers must be labelled with your child's name and the dose to be taken. (These will be kept in the first aid centre and distributed as required.) If it is necessary or appropriate for your child to carry his or her own medication (for example, asthma puffers or insulin for diabetes) it must be with the knowledge and approval of both the teacher-in-charge and yourself.

I give the teacher in charge permission to administer Paracetamol if required. Yes No

Previous experience Is this the first time your child has been away from home? Yes No

CONSENT TO MEDICAL ATTENTION

Where the teacher-in-charge of the excursion is unable to contact me, or it is otherwise impracticable to contact me, I authorise the teacher-in-charge to:

• Consent to my child receiving such medical or surgical attention as may be deemed necessary by a medical practitioner
• Administer such first aid as the teacher-in-charge may judge to be reasonably necessary.

Signature of parent/guardian ____________________________ Date ____________________________

The Department of Education, Employment and Training requires this consent to be signed for all students attending government school excursions which are approved by the school council.

Note: Parents/guardians should provide written approval prior to their child taking part in any excursion.
Are you interested in coming to camp as a parent helper?

The year 4 camp runs from Wednesday 12th to Friday 14th of March at Arrabri Lodge, East Warburton. We leave school at 9am on the Wednesday and will be back by 3:30pm on the Friday. All parent helpers are required to have (or obtain) a Working with Children check. At the camp you will be asked to supervise small groups of children during activities.

If you are interested in coming to camp to help for the 3 days/2 nights please return the form below to your child’s teacher as soon as possible. Please also include any skills or qualifications you have that would be relevant, e.g. 1st aid qualification.

Name: ____________________________________ Child’s name: _____________________ Child’s grade: _____

I would like to express my interest in coming to Arrabri Lodge as a parent helper from the 12th to the 14th March 2014. Skills or qualifications: ____________________________________________

Signed: ________________________________

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Signed: ________________________________
Department of Education Proforma

Parent Excursion Consent

To obtain effective consent, schools need to provide sufficient information to parents about the nature of and risks associated with the excursion. Parents must be able to give informed consent to their child's participation in the excursion after considering the risks. Specific information about the excursion should be included here or provided as an attachment. There must be full disclosure. Parents should also be given the opportunity to ask questions.

A risk assessment of all adventure activities must be completed and submitted to the school council as part of the approval process.

Name of school:
Beaumaris Primary

Title of excursion:
Year 4 Camp

Educational purpose of the program:
The purpose of the camp is to provide opportunities for children to participate in a wide range of outdoor and environmental activities and to offer learning opportunities outside the school. Children will be challenged to make decisions in an outdoor environment and to develop sustained attitudes, values and behaviours which promote respect and appreciation for the outdoors.

Details of supervising staff:
Tom Prendergast  Jenny Flides
Lindy McManus    Ross Bailey
Sarah Bracey     3 x parent helpers (TBA)

Costs:
Total cost including travel $293.00

Name and contact details of the 24-hour school emergency contact:
Sheryl Skewes - Principal (School contact) - 0408313070
Jenny Flides - Teacher in charge at Arrabri Lodge (Mobile - 0432 982 201. Note - mobile reception may be limited)
Arrabri Lodge - 450 Woods Point Road, East Warburton, 3799. Melways Reference: 612 T2

Departure details
Departure will be from the school (Herbert St) at 9.00am on Wednesday March 12th 2014. Children should arrive at school no later than 8.30am. All bags/cases that are not required during the trip should be placed on the footpath outside the school (weather permitting) and children should remain inside the school grounds until required to assemble in their classrooms for a roll check prior to departure. Parents are requested to keep clear of the area surrounding the luggage so that loading of the buses can be accomplished quickly.

Return details
From the Arrabri camp site students will travel by coach for a river walk and environmental talk in Warburton. Students will return to the school (Herbert St) at approximately 3:30pm on Friday 14th 2014.

Distance from expert medical care:
Warburton Medical Clinic is approximately 5km from the camp. For after hours care we can access help at the Eastern Ranges After Hours Medical Centre in Yarra Junction. Warburton also has its own ambulance. The closest hospital if needed is Maroondah Hospital, Ringwood East.

Accommodation arrangements:
Accommodation is in bunk rooms housing 6-10 students in a permanent accredited camp.

Travel arrangements:
Students will remain at the campsite or in the immediate vicinity of the campsite and will not require travel arrangements to be made during the camp. The only activity away from the campsite requires a walk of approximately 1 kilometre.

Adventure activities to be undertaken or that may be offered to students throughout the program:
Challenge ropes course - low
Outdoor climbing wall
Flying Fox
Giant Swing
Archery

Activities within this program present the potential for students to sustain physical injury. The following procedures will be implemented - along with other strategies - to manage the potential risks in the program. On request a risk management plan can be reviewed.
A risk management plan for this program has been developed by staff and is available for parents to review on request.

**Attachments**
- Daily itinerary
- Group equipment list (if relevant)
- Clothing list
- Medical form
- Further location descriptions (if applicable)
Student behaviour
'I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

ICT/Photograph consent
'I agree to my child using the Internet and computer network in accordance with the same Internet student users agreement that applies at their current school.' [Strike out if you do not consent]

'I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.' [Strike out if you do not consent]

Consent for emergency transportation
'In the event of an emergency I consent to my child being transported in a privately owned vehicle driven by a member of the supervisory staff listed above.'

Student accident insurance
The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

Parent consent
I have read all of the above information provided by the school in relation to the Year 4 Camp at Arrabri Lodge, Warburton, including any attached material.

I give permission for my daughter/son__________________________ (full name) to attend.

Parent/guardian: ________________________________ (full name)

______________________________ (signature) ____________ (date)

In case of emergency I can be contacted on:

________________________________________ OR:

________________________________________

Note: Parents should also complete the 'Confidential medical information for school council approved school excursions'.