

## **Alcohol at School Events Policy**

### **Rationale:**

This document is relevant to family events at the school and aims to create a clear understanding of when alcohol can and cannot be consumed on school premises, at school functions off the school premises, during school hours and during school camps and excursions while complying with Liquor Licensing Laws and following guidelines proposed by the DET.

### **Aims:**

- For all parents and staff to be aware of the Alcohol at School Events policy;
- To follow all DET guidelines with regard to the provision, consumption and serving of alcohol;
- To comply with the appropriate State Liquor Licencing laws and regulations;
- To clearly define acceptable behaviour of the school community for the provision, consumption and serving of alcohol within the school or at school organised events both on and off the school premises

### **Implementation:**

#### **Definition of 'School Events'**

A 'School Event' shall be an event that has been ratified by School Council. It does not include events off school premises organised by parents, guardians or individual class representatives independently from the school.

#### **Restriction of consumption and provision of alcohol**

All School Events where children are present and/or which involve children participation shall be alcohol free whether during school hours or after school hours and whether off or on school premises.

- School Council may review School Events in its discretion and allow alcohol as an exception when considered appropriate. In such a case, the procedures listed below, must be followed.

All school camps and excursions shall be alcohol free

- Staff and volunteers supervising on school camps and excursions are referred to the DET guidelines regarding their obligation to act in accordance with their duty of care towards students which is in force during the entire time of the camp or excursion and are required to adhere to this Alcohol policy

#### **Permitted provision/serving/consumption of alcohol**

At after school hours School Events whether on or off the school premises where children are NOT present, alcohol may be available or offered for sale provided that the following procedures is complied with

- Prior approval is be sought from School Council;
- The School Council or the Fundraising or Sub-committee organising the event nominate and appoint an Events Co-Ordinator;
- The Events Co-Ordinator must comply with all Liquor Licencing requirements and obtain the necessary permits within 30 days of the proposed event;
- All advertising for the event should stipulate the start and finish times of the event. This is necessary as alcohol must cease to be served at the event one hour prior to the designated finish time;

- At least one volunteer parent with a Responsible Serving of Alcohol (RSA) Certificate must be present at each event where alcohol is served;
- Each event must have a designated area where alcohol can be consumed

**Evaluation:**

This policy will be reviewed as part of the school's three – year cycle

**Ratified by School Council: June 2015**

**To be reviewed: June 2018**

MORE INFORMATION

DET - <http://www.education.vic.gov.au/school/principals/spag/safety/Pages/alcohol.aspx>